**Transport & Access Workstream Planning Meeting**

**15.00 – 16.30 on 27 August 2019**

**Portree Hospital Meeting Room/VC**

**Chair:** Maggie Cunningham, Independent facilitator SLR (MC)

**Present:** Tim Moore, Community Representative (TM)

Glenda MacKinnon (taking notes)

**Telephone link:**

Neil MacRae, Hi Trans (NMcR)

 Caroline Gould, S&L Access Panel (CG)

 David Park, NHS Highland (DP)

 Fergus Milan, Scottish Government (FM)

**Apologies:** Kate Earnshaw, NHS Highland (KE)

1. **Welcome and Introductions**
2. **NHSH Access Audit**

TM & CG have held a telephone meeting with Heather Cameron (HC). CG is currently writing a scope & brief for the access audit and this should be ready in the next couple of weeks. CG has agreed to discuss progress with HC later this week. They have looked at other NHS audits but nothing suitable to use. This will cover the whole of NHSH with the brief for local one similar but slight differences for remote & rural areas e.g cattle grids etc. NRAC accreditation not always used by Scottish auditors but CG has suggested NHSH should use an access auditor through NRAC. TM also suggested that a Greater Glasgow and Clyde model could be used and agreed that compromise will be needed.

It was noted that the report should also highlight what is good practice as well as making recommendations and DP advised that all are intent on getting to the same place so must be careful not to get stuck arguing on the finer points. The recommendations will show where the gaps are and these will have to be prioritized.

TM asked CG to contact him if she required help with this and MC thanked CG acknowledging that this was a huge piece of work.

1. **Discussion: Draft Transport & Access brief**

This paper is currently open for comment. FM has tracked some changes but happy with the plan in NMcR’s brief. Section 1.1 to be reworded. TM pointed out that this will only become realistic if people agree to push this forward with interest from higher up. The brief recognizes the difficulty with an area where the transport infrastructure has remained the same despite a 40% increase in population. There was some discussion re several methods of public transport in the past that are no longer available, e.g. post buses etc and it was acknowledged that there will never be a transport structure that can meet all needs. It was agreed that there is a need for a robust plan to work out what data needs to be collected.

It has been noted that there is no community representation from South Skye & Lochalsh – MC will look in to this. It was agreed that Neil Campbell will join group to assist TM from a community perspective.

CG spoke about changes to services that were never discussed with the public e.g. new Advanced Physios in GP Practices. There was discussion about future planning within NHSH and DP pointed out that service changes are often down to local providers or following national guidelines etc so often difficult to capture transportation within service changes but acknowledged the importance of transport considerations with any service changes.

NMcR to speak to CG re the Mobility & Access Committee who are currently looking at access to healthcare appointments etc.

NMcR will speak to Transport Scotland to see how they might contribute to this.

TM has a lot of information from work carried out by Ian Douglas in 2013 and it was agreed this may be good as a starting point, looking at changes up to 2019. DP agreed to try and get a session with Service Planning, Fiona McGeachan and Ian Douglas. NMcR advised that Sarah Bowyer has additional data from 2018. NMcR discussed the benefit of a single individual/team to have an overview of this in order to create a narrative. DP agreed to bring a few NHS folk together and would appreciate if others could identify what we have and what we still need.

DP left the meeting at this point

FM agreed to get SAS and Patient Transport data if possible.

NMcR will pull together a list of what we have and what we need. FM asked that dates be included in this so data can be aligned.

1. **Membership of Group**

It was agreed that current membership continues with a process in place to advise Community Councils, who can then feedback to this group. It was also noted that current information would be shared with the SL&SWR Steering Group and Community Councils – NMcR’s brief, once agreed, as a Terms of Reference and also the Access Audit. Further engagement with community will be considered at a later date. CG also suggested the SLCVO would be useful in advising community groups.

1. **Next meeting**

NMcR will co-ordinate a meeting regarding data and liaise with professionals

MC will continue to liaise with community.

FM happy to continue to help move this along.

It was agreed there was no point in setting another meeting date until ‘data’ and ‘access’ information is pulled together.