**Portree and Braes Community Trust (SCIO)**

**Minutes of Trustee’s Board Meeting**

Wed 13th February 2019 7pm @ Jans

**1. Present:** Ann Marie Campbell (AC) Graham Smith (GS) Dorothy Urquhart (DU) Ross Cowie (RC) Neil Campbell (NC) Shona Cameron (SC) Irene Deplano (ID) Janice McGuire (JMc) Duncan Brown (DB) Calum Matheson (CM) Donnie Nicolson (DN) Fiona Thomson (FT)

**Apologies :** Janice MacHugh, Roddy MacHugh, Chris James, Bill Edgar.

**2. Adoption of Minutes:** Proposed: [ ] Seconded: [ ]

**3. Treasurers Report:** [ ] delivered the treasurers report.Wages are in for Project Officer. Cheque received from Friends of Portree Hospital for Project Officer Project Costs. Funds also received as payment for advertising.

**4. FEI:** There is still a balance of [ ] in the stage one SLF award. FT has sought and gained approval from SLF to spend this remaining amount on the printing of newsletters on the basis that the information re: the FEI land purchase within the newsletter is accepted as a form of community engagement / consultation. Trustees approve. FT to action.

FT has set up a meeting with trust advisor [ ] to identify what costs will be involved in progressing the SLF Stage 2 application. FT to find out if the cost of confirming the land ownership around east Bayfield could be covered in this application also.

**5. Harbour:** FT provided an update. Harbour members attended Ward Business meeting with Principle Planner and Employment and Regeneration team lead Allan Webster. Short term focus is on relocation of the certas oil tanks. Harbour group members taking actions forward to facilitate discussions between HC and Certas. [ ] met with Charlotte Wright chief executive of HIE to discuss the project. [ ] issued an update noting Charlottes comments. Charlotte  floated the idea that HC could trade the site with Certas and then asset transfer the site to PBCT. A meeting with Kate Forbes is confirmed.

**6. Activity Group:** FT provided an update from [ ] . The activity group are still waiting on the LEADER grant payment but should be here soon.The group plansto run the Easter fundraiser again this year to raise funds for the skate ramps insurance. The funding request has been sent off to Rabbies Community Fund.

**7. Bayfield:** The Rural Tourism Infrastructure Fund Application has been submitted. FT showed the board the most up to date proposed development plan. Concerns raised about permit parking and how the HC will ensure that permit holders are secured a space. FT to confirm details of parking charges. FT to follow up with HC re: plan for communicating developments to the community.

**8. Bayfield Work Party**: Waste material from tennis court clearance still to be removed.

**9. Health Service:** Sub group members delivered update on Ritchie Implementation Project. The latest major development is that NHS have agreed to fund 6 additional ambulance staff posts so that a paramedic will always be on board ambulances operating in the area. Funding is in place for this. All agreed PBCT should support the recruitment process where possible to by promoting opportunities. A new base is required. Location yet to be confirmed. Police house suggested as option.

FT explained new Project Officer Sophie Issacson has been in post since early February. Office equipment is in place and necessary arrangements made with accountants re: wage payments etc. Sophie has completed an induction period involving meeting relevant individuals and groups and is going to be busy going forward. Sophie will attend the March trust meeting.

**10. Paths and Signs:** Paths and signs group fed back on progress with advertising boards. More boards will provide an opportunity for the trust to generate income to reinvest back into improvements in the village. The chosen position for these boards is adjacent to the Visit Scotland centre . The group think it’s important to have a community element to the proposal and propose that some boards are used as an opportunity for a ‘creative takeover’ where an artist is commissioned to create a billboard message with local groups. Possible Atlas Arts project. The boards could also be used for general community notices.RC to speak to local councillors. The group were reminded that the community council receive a discount on all planning applications.

**11. Community Centre:** The next stakeholder meeting has been confirmed for Friday 15th February.The community centre committee are exploring if there are any short-term options to reopen the centre and what the associated costs might be.It was proposed that the community centre become a sub group of the trust.

**12. Police House:** no progress**.**

**13. Fundraising:** Plans were confirmed for the Curry Fundraiser. Enough food in place. Gifts have been donated.All tickets must be sold.

**14. Skye Half Marathon:** FT was approached by Skye Events asking if PBCT would like to volunteer to marshal this year on 8th June. [ ] put names forward.

**15. AOCB**

Event group – [ ] attending a meeting with a group of local individuals who wish to deliver community events. It was suggested that they become a subgroup of the trust. FT will attend next meeting with group to discuss how to work together effectively. Main focus will be a Christmas lights switch on event.

[ ] trust secretary has resigned as trustee and secretary. [ ] acknowledged the massive amount of work carried out by [ ] throughout their involvement in the trust and the trust have arranged a thank you. [ ] has wished the trust well.

* Braes based trustees are organising a soup and pudding event in Braes.
* [ ] can the trust arrange a sympathy card for Lachie MacDonald. All in agreement.

**16. DONM**

**March 13th**

**April 17th**

**May 15th**

**June 12th**